

Building Permit Application

Permit Type:

Owner Contractor

New Home Buyer Protection Act Registration Number (NHBPA): _____

Builders License Number: _____

Development Permit Number: _____

ESITE Permit Number: 305305- _____

Application Date (M/D/Y): _____

Estimated Completion Date (M/D/Y): _____

Owner: _____		Mailing Address: _____	
City: _____	Prov.: _____	Postal Code: _____	Phone: _____
Cell Number: _____	Fax: _____	Email Address: _____	

Contractor: _____		Mailing Address: _____	
City: _____	Prov.: _____	Postal Code: _____	Phone: _____
Cell Number: _____	Fax: _____	Email Address: _____	

Street or Rural Address: _____

Subdivision or Hamlet Name: _____ **Lot:** _____ **Block:** _____ **Plan:** _____ **Tax Roll #:** _____

Part of: _____ **¼ Sect:** _____ **Twp:** _____ **Rge:** _____ **W of:** _____

NOTE:

All development and construction that occurs prior to permit issuance is subject to a penalty which amounts to double the current permit fee. A Stop Work Order may also be issued.

Type of Building:	Type of Work:	Building Area:	Detailed Description of Work:
<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional	<input type="checkbox"/> New <input type="checkbox"/> Change of Use <input type="checkbox"/> Renovation <input type="checkbox"/> Accessory Building <input type="checkbox"/> Addition <input type="checkbox"/> Deck <input type="checkbox"/> Demolition <input type="checkbox"/> Wood Stove <input type="checkbox"/> Basement Development <input type="checkbox"/> Manufactured Home <input type="checkbox"/> RTM (Ready to Move) Other _____	<input type="checkbox"/> sq. ft. or <input type="checkbox"/> sq. m. Main Floor: _____ 2 nd Floor: _____ Basement: _____ Developed? <input type="checkbox"/> Garage Area: _____ Detached <input type="checkbox"/> Attached <input type="checkbox"/> Deck Area: _____ Total Developed: _____ No. of Stories: _____	_____ _____ _____ _____ _____ _____ Building Classification: _____ _____

Permit Applicant Declaration: The permit applicant certifies that this installation will be completed in accordance with the Alberta Safety Codes Act and Regulations. The permit applicant/owner acknowledges that as per Section 12(2) of the Alberta Safety Codes Act; Superior Safety Codes Inc. is not liable for any decision related to the system of inspections, examinations, evaluations and investigations including but not limited to a decision relating to their frequency and the manner in which they are carried out. The personal information provided on this form is protected by the Freedom of Information and Privacy Act.

_____ **Permit Applicant Name** (Please print) _____ **Permit Applicant Signature** _____ **Owner's Signature** (Owner permits only)

Project Value (labour/materials): _____ **Permit Fee: \$** _____ ***SCC Levy: \$** _____

Penalty: \$ _____

TOTAL FEE: \$ _____ **Receipt Number:** _____

Payment Method: Visa M/C Debit Cheque Cash

The personal information provided will be used to process the Building Permit application and is collected under the authority of the Safety Codes Act and Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection and use of this information, please contact the Sturgeon County FOIP Coordinator at 9613 – 100 Street, Morinville, Alberta, T8R 1L9 (780) 939.4321.

Permit Validation Section to be completed by the Building Safety Codes Officer:

SCO's Name (print or type) _____ SCO's Signature: _____

SCO's Designation Number _____ Date of Issue (M/D/Y): _____

M/C or Visa Number _____ Expiry Date: _____

Name (as it appears on card): _____ Authorized Signature: _____

BUILDING PERMIT CONDITIONS

1. The issuance of a building permit shall not prevent a Safety Codes Officer from stopping building construction operations which are in violation of the Safety Codes Act, regulations made pursuant thereto, the Alberta Building Code, Ministerial Orders or Bylaws.
2. By written notice, a Safety Codes Officer may suspend or revoke a permit issued in error, on the basis of incorrect information supplied or when in violation of the provisions of the Safety Codes Act, regulations made pursuant thereto, the Alberta Building code, Ministerial Orders or Bylaws.
3. Every permit shall automatically expire two years from the date of issue. If you are unable to complete your building or structure within two years as defined in the issued permit approval, contact our office prior to the expiration date to request an extension.
4. A set of examined drawings and specifications shall be kept on the building site at all times during which the work authorized by this permit is in progress and shall be available for inspection by a Safety Codes Officer.
5. Before any excavation or construction is started, check the location of utilities.
6. Any person who commits a breach of any of the provisions of the Safety Code Act, or Regulations made pursuant thereto or of the conditions of a permit is guilty of an offence under Section 63 of the Act.
7. Upon completion of all work authorized by this permit, the Safety Codes Officer shall be notified that all work is completed and ready for final inspection.
8. If any portion of the work is concealed prior to an approval by a Safety Codes Officer, all work may be requested to be uncovered.
9. Any required re-inspection shall be subject to a re-inspection fee, as per current fee schedule. The fee is required to be paid prior to the re-inspection taking place.
10. Any work started prior to the development permit effective date, is at the applicants own risk. If an appeal is successful, building permit fees and work started will not be compensated.
11. **Plumbing, Gas, Private Sewage and Electrical are not included under this building permit. Separate permits are required.**

**Landowner authorization, either by signature on the form or by letter,
is required for this application.**

PERMITS ARE NON-REFUNDABLE

Please contact Superior Safety Codes Inc. for your inspections, allowing a minimum of 2 working days' notice.