



# COMMEMORATIVE PROGRAM REQUEST FORM

Donor Person/Group: \_\_\_\_\_

Name of Group Contact (if applicable): \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: (Primary) \_\_\_\_\_ (Secondary) \_\_\_\_\_

Email: \_\_\_\_\_

Request for Dedication on:       **BENCH**       **TABLE**       **TREE**

Name to Appear on Plaque \_\_\_\_\_

Additional Text\* \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Requested Tree Species\* \_\_\_\_\_

Requested Location (park/trail name) \* \_\_\_\_\_

Special Instructions \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I have read, fully understand, and agree to abide by the guidelines and conditions of the Commemorative Tree, Bench & Table Program. My signature below indicates that I agree and understand that:

- a. Family and Community Support Services makes all final decisions, including but not limited to availability, bench location, bench style, table location, table style, tree location and tree species.
- b. All language used on the plaques is subject to approval.
- c. All donated items are the property of Sturgeon County and will be maintained by Sturgeon County.

**\*Subject to approval (no plaque pictures).**

**Email request to: [fcss@sturgeoncounty.ca](mailto:fcss@sturgeoncounty.ca) or mail to FCSS at 9613 - 100 Street, Morinville, Alberta T8R 1L9**

\_\_\_\_\_  
**Signature of Donor**

\_\_\_\_\_  
**Date**

*The personal information provided will be used for the purpose of processing your request to the Commemorative Program and is collected under the authority of Section 33(c) of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection and use of this information, please contact the Sturgeon County Access and Privacy Officer at 9613 - 100 Street, Morinville, Alberta, T8R 1L9 (780) 939-4321 or [foip@sturgeoncounty.ca](mailto:foip@sturgeoncounty.ca).*