

**Sturgeon County Heartland Incentive Application**

Bylaw No. 1552/21

<b>Application Date:</b>				
<b>Application Reference Number:</b> <i>Internal use only</i>				
<i>(APP-HIB-YY-XXX)</i>				
<b>Section 1: Applicant &amp; Project Information</b>				
<i>Please note: A Complete Application must be received before any development associated with the New Construction or Expansion Project has commenced as per section 3.1.3 of Bylaw No.1552/21</i>				
Applicant/Company Name(s):				
Applicant's Address:				
Phone Number(s):				
Email Address:				
Contact Name:				
<b>Municipal address (if applicable):</b>				
<b>Legal Description of the Property subject to the application:</b> <i>If multiple sections apply, please note Legal Land Description for each parcel</i>				
<b>Parcel 1:</b>				
Lot		Block		Plan
Quarter (NE, NW, SE, SW)	Section #	Township	Range	Meridian
<b>Parcel 2:</b>				
Lot		Block		Plan
Quarter (NE, NW, SE, SW)	Section #	Township	Range	Meridian
<b>Parcel 3:</b>				
Lot		Block		Plan
Quarter (NE, NW, SE, SW)	Section #	Township	Range	Meridian
<b>Parcel 4:</b>				

Lot		Block		Plan	
Quarter (NE, NW, SE, SW)	Section #	Township	Range	Meridian	
Is this Property located within the jurisdictional boundaries of Sturgeon County?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is this Property located within the boundaries of Alberta's Industrial Heartland?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is this Property located within the boundaries of the I5 – Heavy Industrial District as per Sturgeon County's Heartland Incentive Bylaw?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<b>Section 2: Eligibility Criteria</b>					
Does the Project subject to this application fall within the Energy Value Chain or its Associated Infrastructure as defined in the Heartland Incentive Bylaw No. 1552/21?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
<i>Please provide a brief description below (max 500 words) of the Project subject to this application.            Enclose detailed Project information, noted as "Appendix A", with the Application.</i>					
Is the Project subject to this Application a New Construction as defined in the Heartland Incentive Bylaw? No. 1552/21?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Is the Project subject to this Application an Expansion Project as defined in the Heartland Incentive Bylaw? No. 1552/21?			<input type="checkbox"/> Yes	<input type="checkbox"/> No	

<b>Was the Project subject to this application either:</b>		
Commenced subsequent to the passing of the Heartland Incentive Bylaw? Or;	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Commenced but not operational at the time of the passing the Heartland Incentive Bylaw? <i>Note: the Heartland Incentive Bylaw was passed by Order in Council on June 8, 2021</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
On what date does the Project intend to commence operations? <i>Please enclose documentation showing when the Project subject to this application was commenced, or will be commenced, noted as "Appendix B", with the Application.</i>		
What is the total Capital Cost of the Project (CAD)?		
Is the Project subject to this application expected to deploy Eligible Capital Costs of more than \$50 million CAD?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
What is the total Eligible Capital Cost of the Project as defined in Bylaw 1552/21? <i>Please enclose certified financial statements or estimates showing the Eligible Capital Costs or expected Eligible Capital Costs for the Project subject to this application, noted as "Appendix C", with the Application.</i>		
<b>Is the Project subject to this application either:</b>		
Expected to employ a minimum of 250 personnel, including contract and subcontract labour, during its construction period? Or;	<input type="checkbox"/> Yes	<input type="checkbox"/> No
Expected to employ a minimum of 15 permanent skilled jobs during operations?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>Please enclose employment records, payroll information, a staffing plan, other documentation, or a sworn statement before a Commissioner for Oaths in and for Alberta confirming employment and staffing needs, noted as "Appendix D", with the Application.</i>		
Does/will the Applicant implement and follow Environmental, Social, and Governance ("ESG") Policies with respect to the Project subject to this application?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<i>If so, please provide a brief description below (max 500 words) of the ESG Policies that will be implemented or followed as defined in Bylaw 1552/21 Enclose detailed Project ESG information, noted as "Appendix E", with the Application.</i>		

<b>Does the Applicant anticipate that Project ESG Policies will provide benefit to the local community?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

*If so, please provide a brief description below (max 300 words) of the ESG Policies that will benefit the local community. Enclose detailed Project ESG information, noted as "Appendix E", with the Application.*

**Section 3: Administrative & Financial Disclosure**

<b>Is the Applicant the Assessed Person, or the authorized agent for the Assessed Person, with respect to the Property subject to this application?</b>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Does the Assessed Person of the Property subject to this application have any past due monies owing to Sturgeon County? (e.g. property taxes, utility fees)</b> <i>If yes, please detail amounts owing and form of past due monies owed below (max 500 words).</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

<p>Is the Assessed Person of the Property subject to this application in bankruptcy or receivership? If yes, please contact Sturgeon County Economic Innovation and Growth to discuss further.</p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
<p>Is the Assessed Person of the Property subject to this application in compliance with all terms and conditions of any grant or other financial assistance received from Sturgeon County, irrespective of the Project subject to this application? <i>If yes, please describe the grant or financial assistance received below (max 500 words).</i></p>	<input type="checkbox"/> Yes	<input type="checkbox"/> No

Have all required development approvals been issued with respect to the Project subject to this application? *If no, please explain below (max 500 words). If yes, please enclose copies of all permits issued with respect to the Property and Project subject to this Application noted as "Appendix F", with the Application.*

Yes

No

Is there past due money owing to Sturgeon County with respect to the Property subject to this application? (e.g. property tax or utility fee arrears)  
*If yes, please provide explanation (max 500 words)*

Yes

No

Is the Property subject to this application going through foreclosure? <i>If yes, please provide explanation (max 500 words)</i>	<input type="checkbox"/> Yes	<input type="checkbox"/> No
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Is the Property subject to this application in compliance with the <i>Safety Codes Act</i> , RSA 2000, c S-1 and all development agreements entered into with respect to the Property? <i>If not, please provide explanation (max 500 words)</i>			<input type="checkbox"/> Yes	<input type="checkbox"/> No
<b>Section 4: Application Requirements</b>				
A Complete Application must include the Application Fee of \$5,000 (CAD) payable to Sturgeon County. Is the Application Fee enclosed with this application, or was it previously submitted?			<input type="checkbox"/> Enclosed	<input type="checkbox"/> Submitted
If the Applicant is not an individual, an agent authorization form or directors' resolution must be enclosed with this application, noted as "Appendix G".				
If the Applicant is a corporation, a corporate registry record of the Applicant dated within 60 days of the date on this application must be enclosed with this application, noted as "Appendix H".				
A Certificate of Title for the Property subject to this application dated within 60 days of the date on the application must be enclosed with the application, noted as "Appendix I".				

\_\_\_\_\_  
Applicant Name & Title

\_\_\_\_\_  
Authorized Signature (C/S)



**Collection and use of information.**

This information is being collected under the authority of s. 33(c) of the *Freedom of Information and Protection of Privacy Act* and will be used in the management and administration of Sturgeon County’s Heartland Incentive Program, provided for in Sturgeon County’s Heartland Incentive Bylaw. Information related to this application may be disclosed as allowed or required by law. If you have any questions about the collection, use or disclosure of information, contact Sturgeon County’s Access and Privacy Officer at 9613 100 Street, Morinville, AB 780-939-4321 or [foip@sturgeoncounty.ca](mailto:foip@sturgeoncounty.ca)

**Applications and all material provided will be included in reports to Council and the Council agenda packages that are available to the public. Properties will be subject to inspection by County staff to ensure the validity of the application.**

Reviewed by (please initial & date):					
<i>internal use only</i>					
Economic Innovation and Growth		Planning & Development		Assessment Services	
Financial Services		Engineering Services		Transportation Services	
Utility & Waste Management		Protective Services		CAO or Program Officer	

Decision	Approved	<input type="checkbox"/> Not Approved
CAO & County Commissioner	Name (Print)	
	Signature	
	Date	