



9613-100 Street  
Morinville, AB T8R 1L9

**PRE-AUTHORIZED DEBIT FORM**  
Tax Instalment Payment Plan (TIPP)  
Phone: 780-939-4321 or tollfree 1-866-939-9303  
Email: [taxation@sturgeoncounty.ca](mailto:taxation@sturgeoncounty.ca)

Roll Number

Municipal Address

Legal Description

Lot

Block

Plan

Description

Name and Mailing Address of Property Owner(s)	<i>Shaded area for office use only</i>
	TAX BALANCE:
	PREVIOUS YEAR'S TAX LEVY:
	MONTHLY TAX PAYMENTS:
	VERIFIED BY:                      DATE:
	PAYMENTS BEGIN:

1. I/we hereby authorize Sturgeon County and its Financial Institution to debit my account number as attached
  - for all property taxes including any local improvement levies payable to Sturgeon County;
  - in the amount of the monthly payment shown above, on the LAST day of each month beginning on the date indicated above;
  - and which amount may increase/decrease on June 30 to the amount shown on the annual Property Tax Notice issued by Sturgeon County.
2. This authorization may be cancelled at any time upon two weeks written notice by me/us, and all outstanding taxes become due and payable and subject to penalties.
3. Any payment returned N.S.F. may result in termination of the plan, and all outstanding taxes become due and payable and subject to penalties.
4. In the event of a sale of the above noted property or a change in bank accounts, I/we will notify Sturgeon County in writing at least 15 days prior to the next due date, to arrange for cancellation, or to provide the new bank account information and a cheque marked "VOID".
5. Any delivery of this authorization to you constitutes delivery by me/us.
6. All persons whose signatures are required to sign on this bank account have signed their agreement below.

**A specimen cheque marked "VOID" or a pre-authorized debit form from your bank must be attached to this authorization.**

Signature  
X

Signature  
X

Date

Phone Residence

Phone Business

**PLEASE NOTE:**

1. This application must be received by Sturgeon County no later than **January 10** for the plan to be effective that year. If your application is received after that date, the plan will become effective January of the following year.
2. The current taxes, local improvement levies, plus any tax arrears must be paid in full for eligibility in the plan.

*The personal information provided will be used to process the monthly Tax Instalment Payment Plan (TIPP) and is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act. If you have any questions about the collection and use of this information, please contact the Sturgeon County FOIP Coordinator at 9613-100 Street, Morinville, Alberta, T8R 1L9 780-939-4321.*