



Utility Services Pre-Authorized Debit Form

780-939-4321 | Toll-Free 1-866-939-9303 | utilitybilling@sturgeoncounty.ca

Please read, sign, and submit to Sturgeon County in one of three ways:

- Deliver in person to 9613 100 Street, Morinville, AB.
- Mail your application form and a voided cheque to 9613 100 Street, Morinville, AB. T8R-1L9
- Email your application form along with an image of your voided cheque to **utilitybilling@sturgeoncounty.ca**

The County must receive your application form at least 15 days in advance of your first payment date.

Name: _____

Address: _____

Home Phone: _____

Business Phone: _____

Utility Account Number: _____

I/we hereby authorize Sturgeon County and its Financial Institution to debit my account.

- for all utilities charges payable to Sturgeon County;
- in the amount determined on each monthly statement, the last day of the month If it falls on a weekend then it would come out on the first banking day of the following month.
- and which amount may increase/decrease each billing period according to utility rates set by Sturgeon County Council.
For municipal water customers, this means that the utility bills are affected by metered consumption.

Please ensure that your authorization application includes a cheque marked "VOID" (if the funds are to be withdrawn from your chequing account).

A scan or photo of a voided cheque is acceptable.

This authorization may be cancelled at any time upon 15 days written notice by me/us, and all outstanding amounts become due and payable and subject to penalties.

Any payment returned N.S.F. may result in termination of the plan, and all outstanding amounts become due and payable and subject to penalties.

In the event of a sale of the above noted property or a change in bank accounts, I/we will notify Sturgeon County in writing at least 15 days prior to the next due date, to arrange for cancellation, or to provide the new bank account information and a cheque marked "VOID" (if funds are to be withdrawn from your chequing account).

Any delivery of this authorization to you constitutes delivery by me/us.

All persons whose signatures are required to sign on this bank account have signed their agreement below.

Signature

Date

The personal information provided will be used to process the Application for Utilities Automatic Payment Plan and is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy (FOIP) Act. If you have any questions about the collection and use of this information, please contact the Sturgeon County Access and Privacy Advisor at 9613 100 St., Morinville, AB. T8R-1L9, 780-939-4321, or email foip@sturgeoncounty.ca.

OFFICE USE

Verified By: _____ Date: _____

Payments Begin: _____