



**HAYING PERMIT
AGRICULTURE SERVICES**

This bid must be submitted by email, fax, mail or Sturgeon County Drop Box before 12:00 Noon (MDT) on May 27th, 2024 to:

A form is required for each parcel reference code

Sturgeon County C/O Agriculture Services
9613-100 Street, Morinville, AB T8R 1L9

Email address: agricultureservices@sturgeoncounty.ca Fax: (780) 939-3003

Subdivision	Roll #	Approximate Hayable Area Acres	Parcel Reference Code
Braun Village	1539039	7.55	02
Cameron Park	1980038	3.90	04
Clearview Acres	1551016	12.50	05
Gibbonslea	1287015	13.30	06
Hansens	4434000	6.76	07
Hillsborough Estates - 3 lots	1416040	15.75	08
Hillsborough Estates – 3 lots	1416039	5.38	09
Hillsborough Estates – 3 lots	1416010	8.04	10
Lost Pointe Lake	1339028	18.47	11
Namao Ridge	1976049	33.29	12
Reyda Vista - 4 lots	92019	1.91	13
Reyda Vista – 4 lots	92033	2.53	14
Reyda Vista – 4 lots	92037	1.67	15
Reyda Vista – 4 lots	5003008	5.05	16
Shil Shol Estates – 2 lots	4512003	2.73	17
Shil Shol Estates – 2 lots	4512004	1.42	18
Sturgeon Valley Vista Estates	1209019	17.20	19
Sturgeon Valley Vista	1116009	12.12	20

Name: _____

Address: _____

Phone Number: _____

(If you wish to bid on more than one property, please use an individual form for each property)

I, _____, hereby submit an offer to pay Sturgeon County a total of \$ _____ for harvesting hay from the location described above.

The personal information provided will be used to process your bid for a haying permit and is collected under the authority of Section 33(c) of the *Freedom of Information and Protection of Privacy (FOIP) Act*. If you have any questions about the collection and use of this information, please contact the Sturgeon County Access and Privacy Officer at 9613 – 100 Street, Morinville, Alberta, T8R 1L9 (780) 939.4321 or foip@sturgeoncounty.ca

Parcel Reference Code: _____

Conditions

1. Specified closing date and time for bids are strictly enforced.
2. The highest, or any bid, may not be accepted. Processing and awarding of the bid will take approximately one week from closing date and time.
3. Sturgeon County landowners will be given priority in the bidding process.
4. The bidder must provide payment in full to Sturgeon County by **June 17th, 2024**. Payments are to be made by cheque payable to Sturgeon County.
5. The bidder is responsible for viewing the land prior to bidding; foot access only permitted when viewing the property.
6. The attached sketch plan shows the areas available for haying. The estimated total hay acres are _____. Note that the General Conditions of this agreement disallow haying of the designated wetland areas and any haying outside the delineated areas is prohibited.
7. The bidder is responsible for all field activities regarding cutting, baling and removal of the crop.
8. Sturgeon County does not guarantee the quality of the hay harvested or that it is free of weeds or poisonous plants.
9. Sturgeon County is not responsible for any damages caused by insects, wildlife and/or vandalism that may occur on any tendered hay lands.
10. Sturgeon County reserves the right to control regulated weeds by chemical, biological, mechanical or manual means to ensure compliance with the *Alberta Weed Control Act*.
11. Sturgeon County is not responsible for damage to equipment.
12. The bidder shall ensure that they operate with due consideration for the condition of the property and not enter or run equipment if field conditions are such that damage to the land will occur (i.e. wet or soft field conditions).
13. The bidder shall comply with all applicable laws, regulations, and generally accepted practices, including safety of all persons and property. The bidder shall comply with all by-laws and requirements of the municipal, provincial and federal governments that apply to work carried out under this contract.
14. The bidder hereby releases Sturgeon County and its officers, employees and agents from any actions, claims, accounts, demands, or injuries which the bidder now has or may have by the exercise of any rights granted by Sturgeon County under the terms of the contract. This release shall survive the expiry or termination of this contract. This shall not release Sturgeon County of any acts of negligence.
15. Earliest Start Date: Cutting may start on or after this start date: **July 15th, 2024**.
16. Latest Cutting Date: Cutting must occur by **August 31st, 2024**.

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17. Latest Removal Date: All hay must be removed from the property by the following date: **October 11th, 2024.**
18. Any swath, bales or standing crop remaining on the property following the removal date become the property of Sturgeon County and may be disposed of at Sturgeon County's discretion. A Sturgeon County representative must approve any extension of the cutting or removal dates.
19. The bidder will leave a minimum of 10 centimeters of stubble on property.
20. Sturgeon County reserves the right to adjust the total hay acres available, subject to minimal or no notice to the bidder. A refund will be granted based on percent reduction of total hay acres.
21. This agreement grants non-exclusive use for haying purposes only to the bidder. Public access throughout duration of the term will be permitted. No further rights or privileges are granted by Sturgeon County.
22. The agreement cannot be sold, assigned, sub-leased or transferred without the prior written consent of Sturgeon County.
23. The agreement is for the indicated term only.
24. Breach of conditions may result in the bidder not being considered for future tenders.
25. The bidder shall indemnify and hold harmless Sturgeon County against all actions, suits, claims, demands and expense made or suffered by any person or persons, in respects of any loss injury, damage, or obligation to compensate, arising out of, or in connection with, or as a result of described use.
26. No buildings or structures, permanent or temporary shall be permitted on the property.
27. Sturgeon County can terminate this agreement at its sole discretion at any time with FIFTEEN (15) DAYS written notice to bidder.
28. _____ shall carry Comprehensive General Liability Insurance in the amount of at least TWO MILLION (\$2,000,000 dollars)/occurrence and add Sturgeon County as an additional insured with THIRTY (30 days notice of cancellation).
29. The bidder shall also carry an auto policy with a third party liability limit of at least TWO MILLION (\$2,000,000 dollars)/occurrence, if applicable.
30. The bidder shall keep such insurance in place for the duration of the licence and provide proof with a certificate of insurance.

Bidder Signature