

Association Name:

**Please Note:** Grant Recipients will have 18 months from the date of signing the funding agreement to complete the project. If you require additional time to complete your project, an Extension Request must be made in writing to the FCSS Department.

**Please complete the following sections for EACH Project applying for funding:**

1. Project Information - Define your project and estimated timeline.
2. Grant Priorities - Define how your project aligns with the identified grant priorities.
3. Detailed Project Budget - Define all anticipated funding and costs related to the project.
4. Project Quotes - Attach a minimum of 2 project quotes to your application submission.

## PROJECT INFORMATION

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**Project Name:**

**Expected Start Date:**

**Expected Completion Date:**

**Project Description:**

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## GRANT PRIORITIES

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Please select and describe the Grant Priorities supported by your project.

☐ **Fire, safety, and health:** projects that are required to conform to fire and safety codes.

☐ **Preventive Maintenance:** projects that are necessary to prevent a facility's infrastructure from deteriorating.

☐ **Asset Management Improvements:** projects that are part of a facility asset management plan.

☐ **Renovation / Improvements:** projects that restore a facility to its previous conditions due to aging or heavy use or add a facility or amenity where one did not previously exist which are not included in an asset management plan.

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## DETAILED PROJECT BUDGET

PROJECT FUNDING DETAILS			Amount
<b>A - Total Sturgeon County Community Capital Grant Requested</b>		<b>Total A</b>	
<b>B - Other Sources of Funding</b>			
<i>List all additional sources of funding related to the project. (i.e. Federal, Provincial, Municipal Grants, fundraising, donations, fees, etc.)</i>	<b>Confirmed Amount</b>	<b>Pending Amount</b>	<b>Total Amount</b>
<b>Total B</b>			

PROJECT COST DETAILS <i>List detailed descriptions of all expenses for the project.</i>		
<b>C - Estimated Operating Costs</b>	<b>Quote Source</b>	<b>Amount</b>
<b>Total C</b>		

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D - Anticipated Volunteer Labour / Equipment	No. of Volunteers	Total Hours	Rate/ Hour	Total Value
Unskilled Labour				
Skilled Labour				
Heavy Equipment				

**Total D**

E - Anticipated Donated Material and Services	Donated By	Total Value*

\*All donated materials and/or service must be valued at Fair Market Value.

**Total E**

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PROJECT DETAILED BUDGET	Amount
A - Total Sturgeon County Community Capital Grant Requested*	
B - Total Other Sources of Funding	
D - Anticipated Volunteer Labour / Equipment	
E - Anticipated Donated Material and Services	
<b>Total Project Funding &amp; in-Kind (A+B+D+E)</b>	
C - Total Estimated Project Costs	
D - Anticipated Volunteer Labour / Equipment	
E - Anticipated Donated Material and Services	
<b>Total Volunteer In-Kind Support (D+E)</b>	
<b>Total Project Costs (C+D+E)</b>	
<b>**PROJECT NET COST (A+B+D+E-C-D-E)</b>	

\*Grant Amount Requested cannot exceed 75% of the total project cost.

\*\*Eligible project must have a net cost of \$0.