

**STURGEON COUNTY TRANSPORTATION ADVISORY COMMITTEE**

**February 27, 2025  
HYBRID – VIRTUAL/IN PERSON**

**Minutes – FINAL**

<b>A.</b>	<b>CALL TO ORDER</b>	<b>ITEM LEAD</b>	<b>ACTION BY</b>
	<p>Meeting called to order at 6pm.</p> <p>Committee Members present at commencement:</p> <p>Brian Reed                      Public Member                      Don Levers                      Public Member                      Aaron Bokenfohr              Public Member                      Allan Anthieren (V)           Public Member                      Jason Gerun                      Public Member                      Anthony Nardi                  Public Member                      Gerald van Bruggen           Public Member                      Dan Derouin                      Councillor Division 1                      Jason Berry                      Councillor Division 6</p> <p>Guests present at commencement:</p> <p>Dwayne Betchuk              County Resident</p> <p>Committee Members absent at commencement:</p> <p>D. Kluthe                          Public Member</p> <p>Administration present:</p> <p>G. Cebryk                          GM, Infrastructure Services                      M. Adu-Safo                      Director, T&amp;E Services                      S. Hinton                          Manager, Engineering Services                      B. Derksen                      Operations Supervisor – Paved Roads                      and Road Services                      N. MacNevin                      Transportation Supervisor – Gravel                      Roads                      T. Cole                              Recording Secretary, T&amp;E Services                      D. Mason                          Legislative Advisor, Legislative Services</p>	M. Adu-Safo	
<b>A.1</b>	<b>WELCOME AND NOTICE OF RECORDING</b>		
	<p>Welcome to new and returning members and guests.                      Effective January 2021, all TAC meetings are now being recorded.</p>	M. Adu-Safo	
<b>A.2</b>	<b>ROLL CALL (GUEST SELF INTRODUCTIONS)</b>		
	<p>Guest and member introductions</p>	M. Adu-Safo	

A.3	<b>ELECTION OF CHAIR AND VICE CHAIR</b> Nominations for Chair. Brian Reed was nominated and accepted. Second and third calls. No others nominated.  <b>MOVED: Appoint Brian Reed as 2025 Chair by acclamation.</b> <b>CARRIED UNANIMOUSLY</b>	D. Mason	
	Nominations for Vice Chair. Gerald van Bruggen was nominated and accepted. Second and third calls. No others nominated.  <b>MOVED: Appoint Gerald van Bruggen as 2025 Vice Chair by acclamation.</b> <b>CARRIED UNANIMOUSLY</b>	D. Mason	
A.4	<b>ADDITIONS/DELETIONS/CHANGES TO AGENDA</b> <b>Deletions:</b> None <b>Additions:</b> Below <ul style="list-style-type: none"> <li>• E.2a: Ledcor Maintenance concerns</li> </ul> <b>MOVED:</b> That the agenda be adopted as amended. <b>CARRIED UNANIMOUSLY</b>	B. Reed	
A.5	<b>REVIEW OF COUNCIL COMMITTEE RELATED BYLAWS</b> <ul style="list-style-type: none"> <li>• Council Committees Bylaw (distributed to members)</li> <li>• Board and Committee Member Code of Conduct Bylaw (signed copies on file with Legislative Services)</li> <li>• Board and Committee Member Remuneration Policy (distributed to members)</li> </ul>	D. Mason	
B.	<b>MINUTES FROM PREVIOUS MEETING</b>		
	<b>MOVED:</b> That the minutes be accepted as presented. <b>CARRIED UNANIMOUSLY</b>	Chairperson	
C.	<b>UNFINISHED BUSINESS FROM THE MINUTES</b>		
C.1	None	Chairperson	
D.	<b>COMMITTEE WORKPLAN ITEMS</b>		
D.1	<b>2025 Mandate Letter and TAC Workplan (WP Item 1.5)</b>  <b>MOVED:</b> To adopt the workplan presented. <b>CARRIED UNANIMOUSLY</b>	M. Adu-Safo	
D.2	Review 2024 TAC Recommendations <ul style="list-style-type: none"> <li>• Presentation by M. Adu-Safo</li> <li>• Open Houses – will conduct three this year, moving at least one to a different location to encourage attending</li> <li>• 554 Paving project in proximity to existing paved roads – will be factored in</li> </ul>	M. Adu-Safo	

	<ul style="list-style-type: none"> <li>• Agriculture – all roads used, no limiting</li> <li>• Mineral oil – using millings with mineral oil – for 2025, all haul routes will be transitioned from calcium to mineral oil this year, including millings at residences. Sequence will include shorter timeline between millings and mineral oil placement.</li> <li>• All other recommendations and endorsements were received by Council as information.</li> </ul>		
<p><b>D.3</b></p>	<p>WP Item 2.1: Snow and ice control service level and winter maintenance operational practices – Paved Roads and Gravel Roads</p> <ul style="list-style-type: none"> <li>• <b>Presentation on Snow &amp; Ice Control – Paved Roads</b></li> <li>• Discussion about school bus routes – almost every road in the County has school buses, so apply normal prioritization</li> <li>• Building snow windrows: potential to have farmers sign up to windrow their fields, to help keep the snow/moisture on their land and prevent it from drifting over the road, especially since treelines have disappeared over time.</li> <li>• Snow fence Installation needs to be correct – fence on the prevailing wind side of the T-poles.</li> <li>• Discussion about timing salt/sand placement after the snow is removed (strategic to avoid slushy snow).</li> <li>• Windrow removal from driveway approaches – feedback that there seemed to be no effort to clear those?? Operators try their best to not leave them, but if someone calls we do go look to see if it can be cleared. Graders not ideal to come after, as cannot change the angle of the wing, so it would not be ideal. Gate on the plow used to assist with mitigating potential windrow development.</li> <li>• Dashboard – member desire to make that publicly available</li> <li>• Plow truck wing is kept only to roadways - don't extend out over driveways, because that can damage driveways, and also would just push the windrow deeper into the driveway.</li> <li>• They do put effort into moving snow away from driveways where possible, but it isn't possible in all subdivisions.</li> <li>• Discussion about potentially using contractors to clear some areas like Protective Services parking lot, waterfill lots, even Bellerose dog park parking lot. If there is full complement of staff, those sites are completed by staff. Contract services can be considered for those locations, especially as the paved road network expands each year, without addition to staff</li> <li>• <b>Presentation on Snow &amp; Ice Control – Gravel Roads</b></li> <li>• Similar but slightly different Levels of Service for the network, of 1400km of gravel road.</li> <li>• Temperature also plays a role, as below a certain temperature (-30 and colder) limited equipment will be</li> </ul>	<p>B. Derksen and N. MacNevin</p>	

	<p>deployed to address critical parts of the network, but not all equipment.</p> <ul style="list-style-type: none"> <li>• Indoor equipment storage is limited at this time, but there is a facilities review currently underway.</li> <li>• All operators also use technology to record what they accomplish in terms of snow clearing, etc. Allows accurate tracking, especially for declared “Snow Events.”</li> </ul>		
<b>E.</b>	<b>NEW BUSINESS</b>		
<b>E.1</b>	<p><b>2025 Capital Plan</b></p> <ul style="list-style-type: none"> <li>• Presentation by S. Hinton.</li> <li>• Discussion around Casa Vista road, and challenges related to part of the road belonging to Gibbons and part by Sturgeon County.</li> <li>• Tender evaluation process instituted last year. Looking to streamline the process as we are reviewing many submissions at this time.</li> <li>• Tenders are budgeted for a single year generally. If a project is long (eg many kilometers), only a portion would be completed/tendered in a single year.</li> <li>• Tenders went out about three months earlier than last year.</li> <li>• Budgeting is more accurate when we can engineer/design and plan one year, then construct the next. And also doing prep work well ahead of time to prevent delays in the spring (eg: brushing now in winter, to avoid conflict with migrating birds during nesting season, etc).</li> <li>• Piloted a ground penetrating radar program last year to assist with background information for paved projects.</li> <li>• Discussion about impacts from tariffs. Tariffs are on the radar for sure. Contracts are written to accommodate price changes, including lock downs on pricing. County is not immune to market changes, and will be keeping this on the radar. We do also have a stockpile of culverts as well; and will acquire more if necessary within the approved budget.</li> </ul>	S. Hinton	
<b>E.2</b>	<p><b>Member driven additions:</b></p> <ul style="list-style-type: none"> <li>• E.2a: Ledcor Maintenance concerns: Ledcor is the Highway maintenance contractor for Alberta Transportation. Member has raised concerns about windrows blocking township roads; throwing rocks at vehicles; not plowing turning lanes. M. Adu-Safo and G. Cebryk will be meeting with Ledcor leadership next week, and will bring this item up.</li> <li>• Paved roads and gravel roads – the aprons leading to highways are Ledcor’s responsibility, but County crews are instructed to clear those to ensure traffic can move and residents can access highways.</li> </ul>		

**F. ADJOURNMENT**

**MOVED:**

That the meeting be adjourned at 8:04 p.m.

**CARRIED UNANIMOUSLY**

**Proposed 2025 TAC MEETING SCHEDULE:** Thursdays, 6-8pm

May 15

June 19

Aug 14

Oct 16