

STURGEON COUNTY TRANSPORTATION ADVISORY COMMITTEE

May 15, 2025

HYBRID – VIRTUAL/IN PERSON

Minutes – FINAL

A.	CALL TO ORDER	ITEM LEAD	ACTION BY																																				
	Meeting called to order at 6pm. Committee Members present at commencement: <table><tr><td>Don Levers (V)</td><td>Public Member</td></tr><tr><td>Aaron Bokenfohr</td><td>Public Member</td></tr><tr><td>Allan Anthieren</td><td>Public Member</td></tr><tr><td>Dave Kluthe</td><td>Public Member</td></tr><tr><td>Jason Gerun</td><td>Public Member</td></tr><tr><td>Anthony Nardi (V)</td><td>Public Member</td></tr><tr><td>Gerald van Bruggen</td><td>Public Member</td></tr><tr><td>Dan Derouin</td><td>Councillor Division 1</td></tr><tr><td>Jason Berry</td><td>Councillor Division 6</td></tr><tr><td>Alanna Hnatiw</td><td>Mayor (Ex officio member)</td></tr></table> Guests present at commencement: None Committee Members absent at commencement: Brian Reed; Public Member Administration present: <table><tr><td>G. Cebryk</td><td>GM, Infrastructure Services</td></tr><tr><td>M. Adu-Safo</td><td>Director, T&E Services</td></tr><tr><td>S. Hinton</td><td>Manager, Engineering Services</td></tr><tr><td>J. Kluthe</td><td>Operations Supervisor – Gravel Roads</td></tr><tr><td>D. Patterson</td><td>Operations Supervisor – Drainage, T&E Services</td></tr><tr><td>B. Derksen</td><td>Operations Supervisor – Paved Roads and Road Services</td></tr><tr><td>L. Mahoney</td><td>Field Coordinator, T&E Services</td></tr><tr><td>S. Stelck</td><td>Supervisor, Risk & Procurement Svcs</td></tr></table>	Don Levers (V)	Public Member	Aaron Bokenfohr	Public Member	Allan Anthieren	Public Member	Dave Kluthe	Public Member	Jason Gerun	Public Member	Anthony Nardi (V)	Public Member	Gerald van Bruggen	Public Member	Dan Derouin	Councillor Division 1	Jason Berry	Councillor Division 6	Alanna Hnatiw	Mayor (Ex officio member)	G. Cebryk	GM, Infrastructure Services	M. Adu-Safo	Director, T&E Services	S. Hinton	Manager, Engineering Services	J. Kluthe	Operations Supervisor – Gravel Roads	D. Patterson	Operations Supervisor – Drainage, T&E Services	B. Derksen	Operations Supervisor – Paved Roads and Road Services	L. Mahoney	Field Coordinator, T&E Services	S. Stelck	Supervisor, Risk & Procurement Svcs	Vice Chairperson	
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A.1	WELCOME AND NOTICE OF RECORDING Welcome to new and returning members and guests. Effective January 2021, all TAC meetings are now being recorded.	Vice Chairperson																																					
A.2	ROLL CALL (GUEST SELF INTRODUCTIONS) Guest and member introductions	Vice Chairperson																																					

A.3	ADDITIONS/DELETIONS/CHANGES TO AGENDA Deletions: None Additions: None MOVED: That the agenda be adopted as presented. CARRIED UNANIMOUSLY	Vice Chairperson	
B.	MINUTES FROM PREVIOUS MEETING MOVED: That the minutes be accepted as presented. CARRIED UNANIMOUSLY	Vice Chairperson	
C.	UNFINISHED BUSINESS FROM THE MINUTES		
C.1	None	Chairperson	
D.	COMMITTEE WORKPLAN ITEMS		
D.1	WP Item 3.2.1: Spring Open Houses Debrief • Three open houses – one each held in Gibbons, Namao & Calahoo. ~40-50 residents at each - Excellent attendance • Thank you TAC members for attending • Most resident enquiries were about provincial network and safety at intersections Feedback from TAC Members • Events were well done. Event presentation preamble should include clear distinction between Provincial Highways and County roads right at the start to hone in on County related items. Perhaps hand out a pamphlet providing AT contact information; map of AT network within the County; frequency and methods that SC advocates to AT for county residents. This would free attendees to focus on County projects on County roads that are being presented at the Open House. • AT reps have been invited to attend open houses in the past, and declined. Cllr Derouin offered to invite Dale Nally, chair of the Provincial TAC, to attend a future TAC. • Received numerous complaints about Ledcor maintenance • Few complaints about SC suggest residents are generally pleased with the SC. work going on. Feedback from Councillors and Administration • Discussion around event timing – starting later (7pm) would allow working folks time to get there. • Resident inquiries indicate that there is a well-informed base of people coming to open houses. • Number and location of events was spot on.	M. Adu-Safo	

D.2	WP Item 3.1.1: Operational Work Plan & Capital Projects OPERATIONAL DRAINAGE: • Presentation: D. Patterson, Operations Supervisor, Drainage • Discussion about methodology around asset assessment, project prioritization, workplan development. • Beaver dams fall to Ag Services. • Culverts are selected based on numerous considerations including consideration for life span (goal 50 years), site conditions (sandy, wetland), erosion issues, corrosion issues, and price. Based on these considerations – helps decide on product specifications (coated, what type), plan (replacement vs lining), etc. • Discussion around scope of ditching program – goal is obtaining positive gradient, removing vegetation and rehabilitating topsoil to improve drainage. • Discussion around approach culverts - Crews inspect and clean as needed. • Discussion around Manawan drainage – product with 50 year lifespan used, but lasted 75 years. Evidence of benefits using highest quality product available. OPERATIONAL PAVED ROADS: • Presentation: B. Derksen, Operations Supervisor, Paved Roads • Large paving projects have resulted in decrease in number of potholes repaired annually • Street sweeping – contracted service performed on all paved roads. Majority performed by skid steer; some done by hand. • Dust Suppression is on target for completion. Discussion of calcium vs mineral oil performance. Millings: 15000 tons, by product of paved road reconstruction projects, processed the millings and crushed – recovered two pails of debris during processing. Worth milling the material, resulted in easier and more consistent spread. The millings stay in place so the approach moving forward will be assessing a site, blading and light maintenance if needed to address roughness etc; re-application of millings if needed, based on site assessment. There will always be some sites that fail because no subgrade prep work is completed, but overall a positive product and effective dust suppression. • “NO PARKING” sign on Lily Lake Rd had GPS unit discretely attached, and it has now stopped disappearing. Signs and site locations based on engineered standards. • Brushing – Fall/Winter/Spring – outside bird nesting time; great project performed outside of “snow events” in winter;	M. Adu-Safo	
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lots of ditch clean up in summer (leaners and windstorm breaks).

- Rural crime watch signs - R.C.W procures and provides signs; Country installs and tracks them.
- Garbage dumping – still an issue; year round program. Member reported an issue on Twp Rd 542 – west of 127 Street. Submitted to CRM as CAS-20431-R8V8; it's a known hot spot.

OPERATIONAL GRAVEL ROADS:

- Presentation by J. Kluthe, Operations Supervisor, Gravel Roads
- 100-120 thousand tonnes of gravel stock for the year
- FOB is being used again, cost saving \$5-\$7 per tonne
- AT spec is used – 1500 tonne sieve analysis completed
- Crush count increased from 60% to 75%
- Bulk (70-80%) of program is planned gravel servicing; and completed on a roughly three-year cycle
- Balance is used for responsive gravel servicing; use internal and external haulers used for spot gravelling
- Millings - hauled by this crew this year to accommodate dust suppression change this year; significant task.
- Discussion about regular shoulder pull areas (soft shoulders get pulled up and in; existing material is reincorporated, covered with fresh gravel, packed and shaped); and isolated frost boil areas (where soil or spring is coming through the gravel, sometimes geocell installed to provide separation). Specific processes for these different activities, to certain depths to fix, etc. Cost effective way to address stretches of road without complete reconstruction.
- Discussion about GIS tools being used: various metrics being tracked, operators have the ability to search info on their roads as well.
- Discussion on life span left at Villeneuve pit - for mining and reclamation. Funds set aside for reclamation as removal occurs.
- Guardrail Repair and Maintenance – annual inspection; budget used to repair damage; balance for bringing other guardrail into specification.
- Gravel road modernization – discussion around tools being used to optimize routing, including using AI, external resources, internal resources; tailored design. Aiming for a public facing format so residents can see this information online/provide predictable information and schedule to them (re when a gravel road will be bladed next). Working toward the public facing platform.

	CAPITAL PROJECTS (UPDATES) • Presentation – Stephen Hinton, Manager Engineering Services • Rolling out new capital project model – hope for it to be a routine cycle – public engagement continuous improvements – endorsements from TAC – lessons learned from past • Successful tendering in spring season – bulk done by Feb/25 Lots of vendor outreach this year, resulted in 50% more bids than last year. • Down-side is the corresponding increase in time required to evaluate the larger volume of submissions, including some for very large projects. Also tendering done before Province announced some of their projects, which resulted in changes to our project (specifically AT is proceeding with interchange at Hwy 2 and Cardiff Road that was a surprise to all). One learning is to perhaps put out a short list alert before final award so that vendors know earlier if they haven't made the shortlist.		
E.	NEW BUSINESS		
E.1	Updates and Emerging Issues • CRM – update • Historically below average (ytd: below 690; normally would be 800 by now) • Drainage – visible correlation between data and dry years • Garbage – peak in 2021, downward trend in 2025	M. Adu-Safo	
E.2	Member driven additions: None		
F.	ADJOURNMENT		
	MOVED: That the meeting be adjourned at 8:02 p.m. CARRIED UNANIMOUSLY		