

A.3	ADDITIONS/DELETIONS/CHANGES TO AGENDA Deletions: None Additions: None	Chairperson	
A.4	ADOPTION OF AGENDA – adopted as presented CARRIED UNANIMOUSLY	Chairperson	
B.	MINUTES FROM PREVIOUS MEETING		
B.1	Review of Minutes from September 19, 2024 Meeting	Chairperson	
B.2	MOVED: That the minutes be accepted as amended. CARRIED UNANIMOUSLY		
C.	UNFINISHED BUSINESS FROM THE MINUTES		
C.1	None	Chairperson	
D.	COMMITTEE WORKPLAN ITEMS	M. Adu-Safo	
D.1	<ul style="list-style-type: none"> Covered under Item E.2b below 		
E.	NEW BUSINESS		
E.1	Administrative Items	R. Avery & G. Lepage	
E.1a	<p>Digital Customer Services Initiative</p> <ul style="list-style-type: none"> Summary of Digital customer service currently, vs future. Member feedback requested Web based services – discussion around personal information required and what it is used for. Internet access across the county remains a limitation Format on website doesn’t convert clearly to phone Discussion around private information on printed maps vs posting a map with names on the web. In person service – provides opportunities to discuss details and issues. Challenges around office hours/after hours availability for in person. Phone – ability to get a hold of the correct person. County actually ANSWERS the phone, much better than automated recording. Challenges with scams on phones and online Social media – trying to get past scams and get to the people. Website – good to provide FAQ with answers. Difficult to navigate. Very clunky. Especially from a phone. Email – good way to share out info, but need to be able to convey importance of a message. Compare followers of social media vs. accessing website for information. Sense that public doesn’t visit website. Emails require residents to sign up – promote signing up on utility bills? 		

- Mobile app works well on a phone, except where no cell coverage. Promote to residents.
- County Connection is being published twice a year now and mailed out
- Signage is going up a lot in the County to advise of projects
- Sense that people generally contact the county as a one off, and want to talk to someone.

E.1b Agriculture Services – weed control and seed blend

- Presentation from Ag Services
- Contracts can be specified at a higher seed rate than standard, specific seed blend, etc. New process being rolled out that gives County control over contractor warranty/finishing work.
- Upcoming Ag Services seed trial on Twp Rd 570 between Rge Rd 224 and 230 – will evaluate performance of 12 different seed blend mixtures. This location has challenging conditions (sand, marshy), therefore will provide good information for future applications.
- Also Council has asked for lower maintenance products – more drought tolerant, less mowing required, lower growing/shorter vegetation. But, simultaneously, don't place less attractive vegetation in front of someone's house.

T. McGinn &
A.Veenstra

E.1c Traffic Count Program

- Presentation from M. Guerette
- 5 year cycle to collect axle counts on road network. Info used for asset management; road and pavement design, road asset service levels, intersection assessments, and more.
- Count about 150 sites per year. By spreading this out over five years beginning in 2019, the number of sites is more each year with same resources (staff/equipment).
- Software can distinguish type of vehicles/classifications of traffic.
- Also incorporate Alberta Transportation counts taken off Highways within the County, on the intersecting Township and Range Roads.
- Counters placed at strategic locations where they are out of the way of graders dealing with washboard, outside acceleration and deceleration areas, before traffic turns off to residences, etc. Doesn't catch speeders specifically.
- Goal to share the pdf map publicly.
- High volume utilization can be captured in this information, which allows strategic resource deployment.

M. Guerette

E.1d Project Update

- Status of Capital Program presentation
- 2024 Capital program ~ \$30M

S. Hinton

- Councillor feedback: Some of these finished projects are worthy of awards.
- On track to get pavement down on all the projects this year, but may be some minor carryover of activities to next year (landscaping/final lift of pavement, etc)
- Traffic Circle – will be working on trial movements through the circle with local farmers to see how the equipment can navigate. Suits length better than width at this point. But, will be looking at results of the trials with improvements to be considered. Entrance curbs on either side guide regular traffic through, but also slows traffic down (traffic calming). Large equipment flow options will be explored. Centre curb is mountable for equipment. Benefits of traffic slowing are significant.
- Discussion around in-house expertise vs external consultant led projects. Goose Hummock – hybrid delivery model for this. All design and management is done in house. Several projects can get done each year led in-house. The rest are consultant led. Good access to skilled talented individuals at reputable engineering firms.

E.2 Member driven items:

- E.2a** Landowner Communication following project completion
- Resident reported to TAC member that there was a berm constructed which he is concerned will prevent water flow off his property. Logged into CRM as **CAS-19020-Q5C0** and assigned to Drainage crew to follow up.
 - Resident feedback incorporated into design stage is better than during construction stage. Open Houses coming up in future as per this committees recommendations.

H. Allen

- E.2b** WP Tasks – Annual presentation to Council
- Review of final presentation that incorporated Committee discussions over the year.
 - Kudos again regarding the grader operator training that is underway – tangible results evident on the roads.
 - Last point, to promote open houses in the spring. Maybe just add a couple words about how administration is on site for projects to oversee their progress.

M. Adu-Safo

F. ADJOURNMENT

MOVED:

That the meeting be adjourned at 8:01 p.m.

CARRIED UNANIMOUSLY

2025 TAC Meeting Schedule will be determined at first meeting in 2025