

**STURGEON COUNTY TRANSPORTATION ADVISORY COMMITTEE**

**November 27, 2025**

**HYBRID – VIRTUAL/IN PERSON @ COUNTY CENTRE**

**Minutes**

<b>A.</b>	<b>CALL TO ORDER</b>	<b>ITEM LEAD</b>	<b>ACTION BY</b>
	<p>Meeting called to order at 6:02pm.</p> <p>Committee Members present at commencement:</p> <p>Brian Reed                      Public Member  Don Levers                        Public Member  Dave Kluthe                       Public Member  Aaron Bokenfohr                Public Member  Gerald van Bruggen            Public Member  Allan Anthieren                 Public Member  Jason Gerun                       Public Member  Kristen Toms                     Deputy Mayor &amp; Councillor Division 2  Matthew McLennan              Councillor Division 3</p> <p>Guests present at commencement:  None</p> <p>Committee Members absent at commencement:  Anthony Nardi                    Public Member</p> <p>Administration present:</p> <p>M. Adu-Safo                     Director, T&amp;E Services  G. Cebryk                         GM, Infrastructure &amp; Operational Services    S. Hinton                         Manager, Engineering Services  T. Cole                             Program Technician, T&amp;E Services  T. van Hecke                     Transportation Supervisor – Drainage  B. Derksen                        Operations Supervisor – Paved Roads</p>	Chairperson	
<b>A.1</b>	<b>WELCOME AND NOTICE OF RECORDING</b> Welcome to new and returning members and guests. Effective January 2021, all TAC meetings are now being recorded.	Chairperson	
<b>A.2</b>	<b>ROLL CALL (GUEST SELF INTRODUCTIONS)</b> Guest and member introductions	Chairperson	
<b>A.3</b>	<b>ADDITIONS/DELETIONS/CHANGES TO AGENDA</b> <b>Deletions:</b> None	Chairperson	

	<p><b>Additions:</b> None</p> <p><b>MOVED:</b> That the agenda be adopted as presented. <b>CARRIED UNANIMOUSLY</b></p>		
<b>B.</b>	<b>MINUTES FROM PREVIOUS MEETING</b>		
	<p><b>MOVED:</b> That the minutes be accepted as presented. <b>CARRIED UNANIMOUSLY</b></p>	Chairperson	
<b>C.</b>	<b>UNFINISHED BUSINESS FROM THE MINUTES</b>		
<b>C.1</b>	None	Chairperson	
<b>D.</b>	<b>COMMITTEE WORKPLAN ITEMS</b>		
<b>D.1</b>	<p><b>WP Item 4.2.1: CRM YOY Data Analysis</b></p> <ul style="list-style-type: none"> <li>• Lowest submission rate in the three election years for which we have data. Comparable closure rate to 2024.</li> </ul>	M. Adu-Safo	
<b>D.2</b>	<p><b>WP Item 5.1.1: TAC Innovation Recommendations</b></p> <ul style="list-style-type: none"> <li>• Discussed under Item E.1</li> </ul>		
<b>E.</b>	<b>NEW BUSINESS</b>		
<b>E.1</b>	<p><b>TAC Presentation to Council – Endorsements &amp; Recommendations:</b></p> <ul style="list-style-type: none"> <li>• Presentation</li> <li>• Summary of recommendations and endorsements that have come out of TAC meetings this year</li> </ul>	M. Adu-Safo	
<b>E.2</b>	<p><b>Capital Project Update</b></p> <ul style="list-style-type: none"> <li>• Presentation</li> <li>• Three projects complete, three on track and one has outstanding land title issues that need resolving in order to proceed. (Bridge on 262 N of Hwy 37).</li> <li>• Twp Rd 554 W of Hwy 2 – pavement didn’t start right at the highway due to future interchange to be constructed by the Province. The County has requested signage from the Province to be installed.</li> <li>• Discussion around project management – hybrid of in-house project managers (who conduct site visits almost daily including weekends); and external project managers (required to be on-site regularly, so 2-3 times per week).</li> </ul>	S. Hinton	
<b>E.3</b>	<p><b>Operational Updates</b></p> <ul style="list-style-type: none"> <li>• Presentation</li> <li>• Garbage dumping – an ongoing issue. Discussion around potential use of cameras, and limited usefulness regarding proof of who may be on video as the dumper.</li> <li>• Discussion around wooden versus U-channel posts for signs – wooden is similar lifespan, less costly, and more rigid to</li> </ul>		

absorb impact from snow clearing, less likely to lean (=less maintenance).

- Bridge sweeping and maintenance – includes cleaning under the guardrail (to remove material build up).
- Brushing – dedicated crew within Road Services Group that can do brushing year-round; this team has more experience with the equipment which brings efficiency. Residents can sign up online to receive free woodchips near chipping sites. Program involves hybrid resourcing of internal brushing crew (focus on sight lines, bus driver visibility, etc) and external contracted services for different types of projects (eg where there is a conflict with overhead lines, long stretches, etc). Discussion around brushing and sight lines at railway crossings – Transport Canada performs inspections annually – they will brush only if a crossing does not meet its thresholds for visibility; each crossing is unique and has specific requirements. County can do work on County property, but cannot go within CN right-of-way adjacent to the tracks.
- Dust Suppression – big change in 2025 - haul routes transitioned from calcium to mineral oil. Resident sites received millings as well. We crushed the millings this spring to ensure consistent sizing for even application. Also ran under a magnet to remove the foreign metal material. Discussion around milling with goal to handling material as little as possible. One significant learning was that some roads geotechnical base move a lot, so there will be alternate options brought to Council for those types of sites next year.
- We have fewer major drainage issues every spring, which suggests improvement. We continue to identify legacy issues, prioritize them, and address them actively over time. “Low hanging fruit” type issues – many are complete. Larger, more complicated issues often involve a wholistic review and any repairs undertaken take into consideration downstream locations, upstream locations, etc.
- Bridge Maintenance Contract – relative low cost program, that extends life of bridge assets across the County.
- Questions re bridge on Rge Rd 244 north of 551 – Cllr Toms responded as this was discussed in Council budget deliberations yesterday. First focus of council was to pave Carbondale Road properly, and rehabilitating the bridge until its replacement, which is currently planned for 2033. TAC member raised concern about safety issues with Super B’s travelling the S-curves through Carbondale even if properly paved. TAC member delivered message from producers unable to cross the bridge on Rge Rd 244 with

fully loaded super B's – these producers would like the County to focus on creating infrastructure that will accommodate producers equipment, and not so much on walking trails. Limited options to reconfigure the geometry of Carbondale Road, but during the design phase Administration will explore options to improve safety of Carbondale Road for all motorists.

- Discussion on load-rated bridges – of the total bridge count of 145; only 7 or 8 are load rated. One of these is being replaced this winter, with more to come over time.
- Discussion re resident notification. We are now doing project specific engagement sessions earlier in the project timeline, so resident feedback is obtained at a stage where it can be taken into design consideration.

**E.4 Thank you to departing members**

- Thank you to departing members - Brian Reed, Don Levers and Dave Kluthe for all your contributions on this Committee, since its inception!

M. Adu-Safo

**F. ADJOURNMENT**

**MOVED:**

That the meeting be adjourned at 7:33 p.m.

**CARRIED UNANIMOUSLY**

NEXT MEETING: 2026 schedule will be set by TAC members at first meeting in the new year.